Conference Visa Application Process

1. Participants need to complete registration for the ICAE-2024 Conference at IAAE portal.
2. Post registration participants shall fill their details on https://icae2024.in/visa-invitation-letter of ICAE website to generate conference invitation letter for visa application purpose.
3. Registered applicants will be able to download political clearance / event clearance from ICAE website.

   Application on Indian e-Visa website:

   a. Visit the official website: Begin your application on the official online visa website for India (https://indianvisaonline.gov.in/).
   b. Select Visa Type: Choose 'e-Conference Visa' as your visa type.
   c. Fill the Application: Click on 'Apply Online' and start filling out the visa application form. Make sure to provide accurate and complete details, which include personal information, passport details, and information about your trip.
      - Upload Required Documents: On the application form,
      - Upload a digital photograph in the described format.
      - Scanned page of the passport containing photo and personal details.
      - Invitation from conference organizer.
      - Political clearance from the Ministry of External Affairs
      - Event clearance from the Ministry of Home Affairs (if applicable)
   d. Payment: After completion of the form, you will be directed to the payment page. Pay the visa fees online using the acceptable mode of payment options like credit or debit card, or online banking.
   e. Receive ETA: Once the payment is made, an Electronic Travel Authorization (ETA) will be sent to your email.
   f. Print & Show ETA: Print the ETA and carry it with you. You are required to present the ETA, along with your passport, upon arrival in India.

Please note that these steps may be subject to specific changes based on the instructions provided by the Government of India and additional documents may be required. It is always advisable to check the official website (https://indianvisaonline.gov.in/evisa/tvoa.html) for the most accurate and updated information.

It is also important to mention that e-conference visa is single entry visa with a validity of 30 days from the date of arrival in India and is non-extendable and non-convertible.

FOR CONFERENCE INVITATION LETTER TO APPLY FOR VISA, PLEASE CLICK: https://icae2024.in/visa-invitation-letter

PRC Category- Any participants from the Afghanistan, Pakistan, Iraq, Sudan, foreigners of Pakistani origin and Stateless persons (PRC Category) should make sure to apply at least 3 months prior.

INFORMATION ON THE INDIAN VISA REQUIREMENTS

1. Every foreigner entering India must be in possession of a valid national passport or any other internationally recognized travel document establishing his/her nationality and identity and bearing - (a) his/ her photograph, and (b) a valid visa for India granted by **an Indian Mission/Post or e-Visa.**

2. **Rules for OCI card holders**

   Foreigners holding **Overseas Citizen of India (OCI)** cards must ensure that they carry their foreign passport with a 'U' visa sticker when traveling to India. In cases where the foreign passport with the 'U' visa sticker has expired or been re-issued, these individuals are permitted to travel to India with their new passport. Importantly, they should present both the new passport and the old or cancelled passports that bear the 'U' visa sticker.

   If an OCI cardholder acquires the nationality of a different country (excluding Pakistan and Bangladesh) after obtaining the OCI card, entry into India is still allowed. However, to facilitate this, the individual must carry the old passport containing the 'U' visa sticker for India along with the newly acquired passport reflecting the recent nationality.

   If an OCI cardholder is only in possession of the OCI card and does not have the old or cancelled foreign passport with the 'U' visa sticker, they may be granted a Temporary Landing Permit in India. This permit is initially valid for 30 days but can be extended up to 180 days by the concerned Foreigners Regional Registration Office (FRRO) or Foreigners Registration Office (FRO) after verification from the OCI database.

   Furthermore, if an OCI cardholder is without the OCI card but has a foreign passport with the 'U' visa sticker, entry into India is still permitted. These provisions ensure flexibility for OCI cardholders, allowing them to comply with the necessary documentation requirements based on their specific circumstances.

3. **Visa Waiver:**

   a. A **citizen of Nepal or Bhutan entering India by land or air over Nepal, or the Bhutan border** does not require a passport or visa for entry into India. However, he/she should be in possession of any of the following identity documents - (i) Nepalese/ Bhutanese Passport; or (ii) Nepalese/ Bhutanese Citizenship Certificate; or (iii) Voter Identification Card issued by the Election Commission of Nepal/ Bhutan; or (iv) Limited validity photo-identity certificate issued by Nepalese Mission/ Royal Bhutanese Mission in India when deemed necessary.

b. **Passport waiver is not applicable i**n case a citizen of Nepal or Bhutan is entering India from a place other than Nepal/ Bhutan. In such a case, he/she must be in possession of a Passport.

c. **Visa waiver is not applicable for a** citizen of Nepal or Bhutan entering India from China, Macau, Hong Kong, Pakistan and Maldives. In such a case, he/she must have a visa for India.

d. If a citizen of Nepal or Bhutan visits India on valid Nepalese/ Bhutanese passport, he/ she may not be allowed to proceed to any third country from India, unless he/ she obtains a 'No Objection Certificate' from the Embassy of Nepal/ Royal Bhutanese Mission in India.

4. **Visa on Arrival**

   Visa-on-Arrival facility is available to the citizens of Japan, South Korea & UAE (only for such UAE nationals who had earlier obtained e-Visa or regular/paper visa for India). This facility is not available to any person if he/she or either of his/her parents or grandparents (paternal or maternal) was born in or permanent resident of Pakistan. Such persons can visit India only on appropriate visa obtaining from concerned Indian Mission/Post.

   a. The Visa-on-Arrival facility is not available to holders of Diplomatic/Official passports.

   b. Visa-on-Arrival shall be non-extendable and non-convertible.

   c. Japanese, South Korean and UAE nationals would be required to fill an application present the same to the 'Visa Officer' at visa counter on arrival. You have also the option to fill the form on arrival. The format of physical form will also be available from the airlines on board the flight. The Japanese, South Korean and UAE nationals would be required to carry duly filled 'VoA Application Form' along with duly filled disembarkation card.

   For UAE Nationals: -

   Visa-on-Arrival Scheme is applicable for such UAE nationals who had earlier obtained e-Visa or regular/paper visa for India.

   a. UAE nationals who are coming to India for the first time are advised to apply for e-Visa or regular/paper visa.

   b. **Pakistan Origin UAE nationals will not be eligible for Visa-on-Arrival Scheme.**

c. All other terms & conditions applicable for grant of Visa-on-Arrival to Japanese and South Korean nationals will be applicable to UAE national also.

Eligibility: -

a. Who is visiting India for a period not exceeding 60 days and for business, tourism, conference, and medical purposes.

b. Who does not have a residence or occupation in India.

c. Who holds a passport with a minimum validity of six months.

d. Who is a person of assured financial standing (the production of a return ticket/onward journey ticket and availability of sufficient money to spend during his stay in India);

e. Who is not persona-non-grata to the Government of India.

f. Who is not considered an undesirable person.

Validity

'Visa-on-Arrival' will be valid for entry and stay in India within the period of its validity subject to the conditions specified. The Immigration officer may grant a double entry 'Visa-on-Arrival' valid up to 60 days.

Entry Points:

Visa-on-Arrival is provided to Japanese, South Korean and UAE nationals only at six designated international airports at Bangalore, Chennai, Delhi, Hyderabad, Kolkata and Mumbai.

Fee for Visa-on-Arrival:

A fee of ₹. 2,000/- or equivalent in foreign currency per passenger (including children), will be charged from each Japanese, South Korean and UAE nationals for the grant of Visa-on-Arrival.

5. **e-Visa facilities**

Applicant's passport should have at least six months validity at the time of making application for grant of e-Visa.

- International Travellers should have return ticket or onward journey ticket, with sufficient money to spend during his/her stay in India.

- International Travellers having Pakistani Passport or Pakistani origin may please apply for regular Visa at Indian Mission.

- Not available to Diplomatic/Official Passport Holders or Laissez-passer travel document holders.

- Not available to individuals endorsed on Parent's/Spouse's Passport i.e. each individual should have a separate passport.

- Not available to International Travel Document Holders other than Passport.

e-Conference Visa

For e-Conference Visa, the validity would be 30 days from the date of arrival in India with Single entry. e-Conference visa, applicants of the eligible countries/territories (see **Annexture I** for list of countries) may apply online minimum 4 days in advance. For e-Conference Visa, following are the required documents:

(i) Invitation from organizer (mandatory)

(ii) Political clearance from Ministry of External Affairs, Govt of India (mandatory)

(iii) Event clearance from Ministry of Home Affairs, Govt of India (optional, required in case of participants are from PRC categories)

e-Tourist Visa

For e-Tourist Visa (30 days), the validity would be 30 days from the date of first arrival in India. Double entries will be granted within the e-Visa validity period stamped on your Passport. Your first arrival must be between the date of issue and expiry of ETA. For e-Tourist Visa (01 year / 05 years), the validity would be 365 days / 05 years from the date of grant of ETA. For e-Tourist Visa (30 days), applicants of the eligible countries/territories may apply online minimum 4 days in advance of the date of arrival. Application for e-Tourist Visa (30 days) can be made 30 days in advance from proposed date of trave whereas for e-Tourist Visa (01 year / 05 years), application can be made 120 days in advance from proposed date of travel.

6. **Regular/ Paper Visa**

Applicants may fill the online application form by visiting the link https://indianvisaonline.gov.in/visa/Registration . Once the form is filled and submitted, applicant must print the completed application form and sign and submit the physical copy along with the supporting documents and the Passport to the concerned Indian Visa Application Center (IVAC) or directly at the Indian Mission on the

scheduled appointed date. **Annexure III** contains the instruction for filling the online form.

7. **Yellow fever vaccination**

All the foreigners arriving in India within 6 days of departure from any yellow fever endemic country are required to possess (in original) a valid yellow fever certificate of vaccination.

Those found not in possession of such Valid certificate or defective certificate as enumerated by the WHO, are upon reporting by the Immigration Officers are quarantined for a period till the YF certificate becomes "valid" or until a period of six days, reckoned from the date of last possible exposure to infection, has elapsed, whichever occurs first.

For list of countries of requiring yellow fever vaccination please refer **Annexure II**

Annexure I : List of countries eligible for e-Visa (https://indianvisaonline.gov.in/evisa/tvoa.html)

Afghanistan	Dominican Republic	Liberia	Rwanda
Albania	East Timor	Liechtenstein	Saint Christopher and Nevis
Andorra	Ecuador	Lithuania	Saint Lucia
Angola	El Salvador	Luxembourg	Saint Vincent & the Grenadines
Anguilla	Equatorial Guinea	Macedonia	Samoa
Antigua & Barbuda	Eritrea	Madagascar	San Marino
Argentina	Estonia	Malawi	Saudi Arabia
Armenia	Eswatini	Malaysia	Senegal
Aruba	Fiji	Mali	Serbia
Australia	Finland	Malta	Seychelles
Austria	France	Marshall Islands	Sierra Leone
Azerbaijan	Gabon	Mauritius	Singapore
Bahamas	Gambia	Mexico	Slovakia
Barbados	Georgia	Micronesia	Slovenia
Belarus	Germany	Moldova	Solomon Islands
Belgium	Ghana	Monaco	South Africa
Belize	Gibraltar	Mongolia	Spain
Benin	Greece	Montenegro	Sri Lanka
Bolivia	Grenada	Montserrat	Suriname
Bosnia & Herzegovina	Guatemala	Morocco	Sweden
Botswana	Guernsey	Mozambique	Switzerland
Brazil	Guinea	Myanmar	Taiwan
Brunei	Guyana	Namibia	Tajikistan
Bulgaria	Haiti	Nauru	Tanzania
Burundi	Honduras	Netherlands	Thailand
Canada	Hungary	New Zealand	Togo
Cambodia	Iceland	Nicaragua	Tonga
Cameroon Union Republic	Indonesia	Niger Republic	Trinidad & Tobago
Cape Verde	Ireland	Niue Island	Turks & Caicos Island
Cayman Island	Isle of Man	Norway	Tuvalu
Chile	Israel	Oman	UAE
Colombia	Italy	Palau	Uganda
Comoros	Jamaica	Palestine	Ukraine
Cook Islands	Japan	Panama	United Kingdom
Costa Rica	Jersey	Papua New Guinea	Uruguay
Cote d'lvoire	Jordan	Paraguay	USA
Croatia	Kazakhstan	Peru	Uzbekistan
Cuba	Kenya	Philippines	Vanuatu
Cyprus	Kiribati	Poland	Vatican City-Holy See
Czech Republic	Kyrgyzstan	Portugal	Venezuela
Denmark	Laos	Republic of Korea	Vietnam
Djibouti	Latvia	Romania	Zambia
Dominica	Lesotho	Russia	Zimbabwe

Annexure II: List of countries requiring yellow fever vaccination

Africa		Central and South America
Angola	Kenya	Argentina
Benin	Liberia	Bolivia
Burkina Faso	Mali	Brazil
Burundi	Mauritania	Colombia
Cameroon	Niger	Ecuador
Central African Republic	Nigeria	French Guiana
Chad	Senegal	Guyana
Congo	Sierra Leone	Panama
Cote d'Ivoire	Sudan	Paraguay
Democratic Republic of Congo	South Sudan	Peru
Equatorial Guinea	Togo	Suriname
Ethiopia	Uganda	Trinidad and Tobago
Gabon		Venezuela
The Gambia		
Ghana		
Guinea		
Guinea-Bissau		

Annexure III

A. Process of online application Form:-

a. This application form is meant for those foreigners who are applying for visa from outside India.

b. Each online application form is meant for one person only. Separate application has to be filed for each applicant.

c. Furnish information exactly in the manner asked for in the forms, especially the names, address and date of birth.

d. Applicants are required to verify the application details before submitting the online application. They have an option to save the online application form in case it is not to be submitted.

e. Once the online application form is submitted by the applicant, then further modifications are not allowed. Hence applicants are requested to check and validate the details before submitting the online application form.

f. Applicants are requested to keep the Application Id (generated automatically after the submission of online form) for further communications.

Photo Requirements

Online India Visa Application allows the Applicant to upload a digital photograph of self to complete the regular visa application.

The digital photograph to be uploaded along with the Visa application should meet the following requirements:

- Format JPEG

- Size

o Minimum 10 KB

o Maximum 300 KB

- The length and width of the Photo must be equal.

- Photo should present Full face, front view, eyes open.

- Center head within frame and present full head from top of hair to bottom of chin.

- Background should be plain light colored or white background.

- No shadows on the face or on the background.

- Without borders.

- Make sure that photo presents full head from top of hair to bottom of chin. Head should measure 1 inch to 1-3/8 inches (25mm to 35mm). Make sure eye height is between 1-1/8 inches to 1-3.

B. Appointment Scheduling:-
a. Applicant can schedule the appointment as per his/ her convenience with the concerned Indian Mission.

b. Each applicant to schedule a separate appointment with the Indian Mission

C. Process for filling up online application form:
- Applicant shall access the Visa Application system online through the following link: https://indianvisaonline.gov.in

- Applicant visits the above-mentioned web link and selects the Indian Mission from where he intends to apply for the Visa from the tab Select Mission.

- Applicant fills the application on-line as per the forms standardized by the Ministry.

- After filling the form and submitting it, the system shall automatically generate a Application Id. Applicants are requested to keep this Application Id for further communications with the concerned Indian Mission.

- System will automatically ask the Applicant for the following confirmation: Select 'Yes' if the applicant want to seek appointment and make payment online or 'No' if the applicant just want to print the submitted application form.

- If the applicant response is 'No', then it is requested by the applicant to take the print out of the submitted online application form and approach the concerned Indian Mission for submission of the online form along with supporting documents.

- If the response from applicant is 'Yes' then the system automatically takes the link to perform the following:

    o Selection of Date and Time of appointment at the concerned Indian Mission

    o Calculation of Visa fee, service charge, VAT etc. as applicable according to the Visa type

- E-Payment[*] using service providers payment system.
- In case the facility of Appointment Scheduling and e-Payment is not available for the concerned Indian mission, then applicant has to take the printout of the online application form and visit the concerned Indian Mission to submit the same along with supporting documents and make the payment.

*The e-payment facility is not available for all the Indian Missions abroad. Wherever the said facility is not available, it is requested to kindly submit the application submission fees to either the outsourcing agency or to the Mission directly along with the supporting documents.